



**Campus Parking/Driving
Ticket
Appeal Form**

This form must be submitted within 96 hours (4 days) from the date of the violation. Original citation must be attached.

Please fill in all the information below and write a statement explaining the specific reason(s) for the appeal. A reply will be sent to you within 10 working days. All student, faculty, and staff correspondence regarding appeals will be sent through CampusCruiser e-mail. Mail this form and ticket to:

**WILKES COMMUNITY COLLEGE
STUDENT SERVICES OFFICE
PO BOX 120
WILKESBORO, NC 28697**

OR

**BRING TO THE
STUDENT SERVICES OFFICE
IN ALUMNI HALL**

PLEASE NOTE:

- Parking Ticket Appeals Will NOT Be Considered For The Following Reasons:**
- Not knowing the parking rules and regulations
 - Inability to find a convenient parking space
 - Financial hardship
 - Filing an appeal after the allowed time (96 HOURS)

Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Please Circle: **Student** **Faculty/Staff** **Visitor** **Other**

Date of violation: _____ Parking Ticket #: _____ Parking Permit #: _____

Statement/Reason for appeal: (Use back if necessary)

Signature: _____

Recipients of Parking/Driving tickets desiring to appeal the decision of the Student Services Parking/Driving Violation Review Personnel may request a review by the Parking/Driving Violation Appeals Board. This five member board consists of a Student Services representative, a Student Government representative, a Business Office representative, a WCC Security Officer, and the Public Safety Officer. Recipients of Parking/Driving tickets have the right to be present during the presentation of the evidence to the Board, cross-examine all witnesses, and present evidence.

The Decisions of the Parking/Driving Violation Appeals Board are Final

Decision of the Parking/Driving Appeal Board:

Ticket Was Voided: _____ Violation Was Upheld: _____

Date: _____ Authorized Signature: _____

Additional space for Statement/Reason for Appeal